

Daybook Patient Group

Minutes of a meeting held on Thursday 27 October 2011 at 2.00pm.

PRESENT: H Sinclair, M Masters, D, Hatton, K Hatton, D Leigh, F Kieme, A Waters, A Doubleday, P Husband, S Parkes, P Whitehead, A Marshall.

APOLOGIES: J Wood, S Rodgers, D Baggaley, G Millar, and K Marshall

New member B Quigley

1. MINUTES: The minutes of the previous meeting were reviewed.

2. MATTERS ARISING:

Keep Warm in Winter and Patient Survey – see below

3. KEEP WARM IN WINTER – MH & DL felt this had gone very well. It was very busy in the first hour. The drop in flu clinic worked well. It was felt next time it would be more successful if it was started earlier, around 11am, and on for 1 ½ hours. The company representatives who turned up were very helpful and the handouts were useful. SP thanked all those involved in the setting up of the campaign.

4. PATIENT SURVEY HS handed out a draft copy of the patient survey and asked for any further alterations/additions prior to it being sent out. After discussion it was felt a question on cancelling appointments should be included to see if have attempted to cancel appointments and if so were they successful, preferred method of cancellation, phone/email. HS and SP will formulate question on these lines to add to survey. The results of the survey will be discussed by the patient group.

5. CAMPAIGNS/HEALTH PROMOTIONS 2012 – SR has emailed HS with a suggestion of a nutrition/cookery session for young mums. The group felt this could also incorporate other children's services. Ideas for this to be brought to the next meeting. AD discussed the possibility of a dementia awareness health promotion. This could include a doctor being present to answer patient/carer questions, Red Cross and other groups. PPG members to bring further ideas to the next meeting and to look at possibly holding this in March. MH thought a diabetes health campaign would also be beneficial to the patients; this could include dietary advice, recipes, a diabetes nurse specialist and practice nurse on hand to give advice. These 3 suggestions will all be discussed further at the next meeting with a schedule of possible dates organised throughout the year. AM would like a nurse to attend one of the meetings to discuss blood tests, why they are done, what the results mean etc. HS will talk to the nurses.

6. ANY OTHER BUSINESS

Times of meetings – HS felt it would become much more accessible to possible new members if the times of the meetings were changed occasionally. The group agreed. The next one will be held in the early evening.

PPG leaflet – DH and MH have drafted a leaflet which explains what the group is about. HS suggested at the next meeting we condense this and all put ideas forward at the next meeting and hopefully get it finalised.

PPG notice board – this needs to be changed and updated. DL and MH volunteered to come in and sort this out.

PH invited any members to attend their next PPG meeting on 9 November at 2pm.

Chairman – we still need a PPG chairman – the possibility of taking turns was discussed but no decision made. HS pointed out the group need to decide the agenda. PH rings her group a few days prior to the meeting for any suggestions HS will start to do this.

7. DATE OF NEXT MEETING – Thursday 12 January 5.30pm