

DAYBROOK PATIENT GROUP

Minutes of a meeting held on Wednesday 04 August 10 at 6pm

PRESENT: S Rodgers (chair), G Millar, P Whitehead, M Hatton, D Hatton, H Sinclair, D Baggaley, A Doubleday, S Parkes.

APOLOGIES: P Choudhury, S Lane, A & K Marshall.

RESIGNATIONS: S Button, K Oswell.

MINUTES: The minutes of the last meeting (28 April) were reviewed.

MATTERS ARISING:

- SR had been in to tidy notice boards along with Sharon from Reception.
- Sarah Basher (nutritionist) had not contacted SR by e-mail as planned. SP to contact.

PERSONNEL CHANGES

SP had written to Jacqui Stevenson asking her to confirm whether she still wanted to be a part of the group, but had received no reply. It was therefore presumed that Mrs Stevenson had left the group.

SP advised that since taking on Practice Manager's role, she was finding it increasingly difficult to devote adequate time to the group and was therefore proposing to pass on her duties to the Assistant Practice Manager – Helen Sinclair. All present happy with this change.

SP advised that Dr Vashisht is due to leave the practice on 20 Aug.

INTERCARE

SR & PW had been in touch with Lowdham practice about recycling of medicines. Lowdham currently send their unused meds to Intercare. The meds need to have at least 15 months shelf life remaining. Intercare also take dressings and suitable equipment, but do not take any liquids or bottles.

Any patient name labels have to be removed from packets and all meds have to be boxed according to type before they are sent.

A Dr Shaw collects them and sends them off.

However, Lowdham are a dispensing practice so have the knowledge and expertise to complete all the Intercare requirements in-house. We would not

have that expertise within our admin team nor the time to do all this. Would any of the patient group feel able to help by removing identifying labels?

It was also felt that we would have difficulty collecting the meds and storing them securely before collection.

HS wondered if Lowdham practice would be able to help us by boxing meds up appropriately and keeping them until collected.

If Rowlands pharmacy were willing to collect and store meds on our behalf initially, HS would take the meds over to Lowdham on her way home.

SR agreed to speak to Lowdham practice in the first instance and then the pharmacist here at Rowlands to see if any progress can be made.

PATIENT GROUP NETWORKING EVENT

SP gave a précis of what happened at this event on 09 June. SP, Anne Waters and Sally Button attended.

FUNDING CUTS AND NHS CHANGES

SP briefly outlined the changes proposed for the NHS. GP's will become the commissioners of services for their patients and PCT's are to be phased out.

The practice currently belongs to the NNEC cluster that has been commissioning some local services for the last 3 years. The role of these clusters is to grow and all this is due to happen within the next 12-18 months.

NNEC would like to keep patient groups updated as to what's happening with commissioning locally. They plan to update groups regularly via practices.

Notts County PCT is massively overspent and is looking to cut funding to practices to alleviate this. Daybrook practice could be facing cuts of 15% to their current funding.

FLU SEASON

SP reminded all present that seasonal flu jabs would soon be available. Delivery is due is late September.

FUNDRAISING

SR asked whether the group would be interested in organising some form of event this year. All were happy to do this, but would prefer to raise funds to provide equipment for the practice.

It was decided that a tombola, raffle and cake stall event, possibly in December, would be a good idea. To be discussed further at the next group meeting.

HS to check with Sue Brown as to what equipment would be most beneficial to the practice.

AOB

SR had again been approached by a PR agency working on behalf of the 'Growing PPG's' project, to provide a statement regarding the promotion of patient groups using a map on Google and stickers to be displayed in practices.

She agreed on a 'toned down' statement to this effect being attributed to her.

SP advised that the last patient survey results had now been received. They are broadly the same as last years and in spite of all our efforts to publicise, a large percentage of patients still said they were not aware appointments could be booked up to 4 weeks in advance. The practice has again lost money because of this. However, this is the last year of the survey in this format. A new one is currently being drawn up. If anyone wanted to look at the practice results the link is as follows:

<http://results.gp-patient.co.uk/report/main.aspx>

The message about pre-bookable appointments has now been added to the Life Channel as well as all the other outlets.

GM informed the meeting about a patient who had complained to him about the lack of available appointments with a female doctor. SP advised that unfortunately, this week Dr Sharkey & Dr Boruch are both on leave. Dr Boruch will not be back until 16 August. However, both Dr Sharkey & Dr Vashisht will be available next week.

SP asked whether evening meetings were preferable and all present agreed that they would prefer to meet during the day. Therefore the next meeting was arranged for:

Wednesday 27 October at 2pm.